

SELF EMPLOYED WITH GST NUMBER

Name of Business: _____

GST #: _____

Main Product or Service: _____

REVENUE	GROSS INCOME	GST COLLECTED	NET INCOME
Self Employment Income	_____	-	-
Self Employment Income from T4As	_____	-	-

EQUIPMENT PURCHASED DURING THE YEAR (More Than \$ 500)

ASSET	TOTAL COST	GST PAID	NET VALUE
_____	_____	_____	_____
_____	_____	_____	_____

INVENTORY

Cost of Inventory on hand at beginning of Year	_____
Cost of Inventory on hand at end of year	_____

	TOTAL EXPENSE	GST PAID	NET EXPENSE
Purchases (Goods for Resale)	_____	-	-
Subcontracts	_____	-	-
Advertising	_____	-	-
Full Costs of Meals (including tips) & Entertainment	_____	-	-
Bad Debts	_____	-	-
Business Insurance	_____	-	-
Bank/Credit Card Interest & Service Charges	_____	-	-
Business Tax, Fees, Licences, Dues	_____	-	-
Office Expenses	_____	-	-
Supplies	_____	-	-
Legal, accounting and other professional fees	_____	-	-
Management and Administration Fees	_____	-	-
Commercial Rent	_____	-	-
Maintenance and Repairs (except motor vehicle)	_____	-	-
Salaries, wages and benefits & Employer Portion	_____	-	-
Property Taxes	_____	-	-
Travel - (airfare/hotel/taxi)	_____	-	-
Telephone/Cell & Utilities	_____	-	-
Fuel Cost (except for motor vehicles)	_____	-	-
Delivery/Freight	_____	-	-
Security	_____	-	-
_____	_____	-	-
_____	_____	-	-
_____	_____	-	-
Vehicle	_____	-	-
_____	_____	-	-
TOTAL EXPENSES	_____	-	_____

 EQUIPMENT ON HAND ONLY IF FIRST YEAR OF BUSINESS (Fair Market Value)



110 - 20 Circle Drive
 St. Albert, AB T8N 7L4
 780-458-8720

Computer	_____	Value
Office Furniture	_____	Value
Vehicle	_____	Value
_____		Value

AUTO EXPENSES

Fair Market Value if *First* Year of Business _____
 Year and Type of Vehicle _____
 Business Kilometers _____
 Total Kilometers _____

EXPENSE	TOTAL EXPENSE	GST PAID	NET
Gas & Oil	_____	-	-
Interest on Car Loan	_____	-	-
Insurance (no GST)	_____	-	-
Licence & Registration	_____	-	-
Maintenance & Repairs	_____	-	-
Year's Lease Payment	_____	-	-
Car Washes	_____	-	-
AMA	_____	-	-
Parking	_____	-	-
	_____		-

If a New Vehicle was purchased, please provide:

- The purchase price including GST _____ and,
- Details regarding disposal of previous vehicle:

Trade-in allowance?	\$ _____	Reverted to personal use?	_____
Sold privately?	\$ _____		

If Leased, please provide:

Length of the Lease	_____	Date of First Payment	_____
Downpayment, if any	_____	Payment Amount	_____
Retail Price of Auto	_____		

BUSINESS USE OF HOME EXPENSES

Total Square Footage of Home	_____	Property Taxes	_____
Total Square Footage of Office	_____	Water/Sewer	_____
Heat	_____	Rent	_____
Power	_____	Home Telephone	_____
Insurance	_____	Condo Fees	_____
General R/M	_____	Internet	_____
Mortgage Interest	_____		